

The Board of Education of the Fairfield City School District in the County of Butler, Ohio, held a Regular Meeting on the 20th of September 2018 in the Catherine D. Milligan Community Room.

OPENING OF THE MEETING – CALL TO ORDER

The meeting was called to order by the President at 6:31 pm.

ROLL CALL – Present: Mr. Begley, Mr. Hare, Mrs. O’Neal & Mrs. Shorter
Absent: Mr. Berding

Also present: Mr. Smith, Mrs. Lane, Mrs. Wildow, Mr. Penney & Mr. Clemmons
Absent: Mr. Martin

PLEDGE OF ALLEGIANCE – Carrie O’Neal

Mr. Berding arrived at 6:34 pm.

PRESENTATIONS/RESOLUTIONS

A. East Elementary School Spotlight – Dr. Paige Gillespie

Dr. Gillespie presented information regarding the special education program at East Elementary.

COMMUNICATION

This is the portion of the meeting where you, the residents of the Fairfield City School District, are invited to share your thoughts with the Board. Please know that this time has been set aside for the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to five (5) minutes each.

A parent shared concerns about the playground at Compass Elementary regarding safety for special needs students.

SUPERINTENDENT’S RECOMMENDATIONS AND REPORTS

18-86 RESIGNATIONS/EMPLOYMENT – Mr. Smith

MOTION – Moved by Mrs. O’Neal to approve the following:

A. Personnel – Professional

1. Resignations

a. Deborah Bostwick, North, 1st grade
(effective November 26, 2018; for retirement purposes)

- b. Gregory Petrovitch, South, 5th grade, Social Studies and Science (effective September 19, 2018; for personal reasons)
- c. Extracurricular Resignations 2018-19

Maddie Wessel, Senior High, Tri-M Advisor (effective with the 2018-19 school year; for personal reasons)

2. Employment

- a. Extracurriculars 2018-19

Senior High

Nikki Barbieri, Cheer Coach, JV Cheer Basketball
Nikki Barbieri, Cheer Coach, JV Cheer Football
Charnee Lumbus, Tennis, Girls
Charnee Lumbus, Weight Room Supervisor, Assistant, 33%
Cody Schuster, Marching Band Instructor

Middle Creekside and Middle Crossroads (combined)

Aaron McKenzie, Football 7th/8th

Middle Creekside

Nicole Johnson, Volleyball, 7th/8th
Kristie Morris, Volleyball, 7th/8th

Middle Crossroads

Molly English, Volleyball, 7th/8th

Central

Michelle Campbell, Elementary Select Choir Director (additional due to number of participants)

Compass

Tiffany Mason, Elementary Select Choir Director (additional due to number of participants)

East

Lauren Phillips, Elementary Select Choir Director (additional due to number of participants)

North

Doug Beals, Unit Leader Special Areas
Teresa Plaughter, Elementary Select Choir Director (additional due to number of participants)
Nicole Rosenbeck, Unit Leader Gr 4

- b. Home Instructors 2018-19
Jamil Manning

(Periodically the district has students who qualify for home instruction by placement on an IEP developed through the Special Services Department. It is recommended that the above noted person(s) be employed as Home Instructors at the rate of \$29.83 per hour, effective for the 2018-19 school year.)

- c. Reading Tutor (Title I Non-Public – St. Ann’s) 2018-19

Janet Menchofer

(Periodically the district has students who qualify for Title I services, as determined through the district’s assessment process. It is recommended that the above noted person(s) be employed as a tutor at the rate of \$29.83 per hour, effective for the 2018-19 school year.)

- d. Saturday School

Aaron Blankenship
Scott Kuehner
Asha Lambert
Cathy Landeen
Jennifer Mott
Emily Newton
Lisa Pugh
Shannon Raquet
Rebecca Salyers
Bryan Siebenaller
Terrez Thomas
Chrissy Zboril

(Periodically the district has students who are assigned to Saturday School as an alternative consequence for infractions of rules/board policy. Due to the sometimes tense atmosphere of student interaction at Saturday School, it has become necessary to schedule an administrator to be present. It is recommended that these administrators be compensated at the rate of \$75.00 per Saturday School worked as assigned, effective for the 2018-2019 school year.)

- e. Substitute Teachers 2018-19

Monica Johnson
Kevin McCune
Harriett Richardson

(All recommendations are for the 2018-19 school year at a rate of \$92 per day.)

- f. Volunteer(s) 2018-19

Katie Whitaker, Middle Crossroads, Volleyball 7th/8th

(The above-noted person is recommended for approval as volunteer coach for the 2018-19 school year in district athletic programs. Board approval of volunteers is a requirement of the Ohio High School Athletic Association. Recommendation is contingent upon submission

of all required documents.)

3. Extracurricular Corrections 2018-19

- a. **Senior High** – Correction from August 9, 2018
Mark Braam, School Paper, 50% (corrected from 100% contract to 50% contract)
Alysia Totten, School Paper, 50% (corrected from 100% contract to 50% contract)
- b. **Central** – Correction from Resignations, September 6, 2018
Kelsey Meyer, Unit Leader Gr 1 (resigned effective with the 2018-19 school year; due to internal grade level transfer) – Corrected from Sept. 6 as resignation from Unit Leader, Kindergarten.

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Berding

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

18-87 RESIGNATIONS/EMPLOYMENT/CORRECTION – Mr. Penney

MOTION – Moved by Mrs. Shorter to approve the following:

B. Personnel – Support

1. Resignations

- a. Mikki Chappell, Sr. High, Educational Assistant
(effective the end of the day September 14, 2018; for personal reasons)
- b. Anita Shivley, Creekside, Food Service Assistant
(effective the end of the day August 19, 2018; for personal reasons)

2. Employment

- a. Tamara Centers, Central, Food Service Assistant
(effective September 24, 2018; for a replacement position)
- b. Kathryn Moore, Sr. High, Food Service Assistant
(effective September 24, 2018; for a replacement position)
- c. Regina Tappalar, Transportation, Bus Driver
(effective September 7, 2018; for a replacement position)

3. Correction

- a. Ella Koedel, North, Food Service Assistant

(correct classification to Food Service Assistant; previously listed on September 6, 2018 Board agenda, effective September 7, 2018, for a replacement position)

(All employment is contingent upon satisfactory submission of all required documents.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

C. Items for Board Discussion

1. Board Policies

- a. GA – Personnel Policies Goals – Lani Wildow
- b. JP – Positive Behavioral Interventions and Supports (Restraint and Seclusion) – Lani Wildow

2. Technology Specialist – Joe Penney

Mr. Penney explained the justification for adding a technology specialist for electronics for the district. He cited the cost of contracting services out to a third party and emphasized potential growth in the future for electronics in the district. He pointed out that we have over 400 security cameras at this time. The position could be utilized for other information technology functions as time would allow.

Mrs. Shorter asked the industry rates for this type of position.

Response: After some preliminary investigation of the going rates, the range is between \$50,000 to \$60,000.

Mr. Hare commented that when technology is not functioning, it can be very frustrating. He thinks that being able to repair items quickly and efficiently is an advantage.

He asked if this would be a contracted service.

Response: Yes, it will be.

Mr. Begley thinks that it is a good idea to add this type of position for the Technology Department and that it makes sense to him.

3. Business Advisory Council – Lani Wildow

Mrs. Wildow described the goals of the council and possible topics for discussion.

Mr. Begley wanted to know why the council is limited to five people.

Response: The district wanted to start small, but the council could expand if needed.

18-88 APPROVAL OF BOARD POLICIES/APPROVAL OF JOB DESCRIPTIONS FOR DIRECTOR OF SPECIAL SERVICES & SUPERVISOR OF SPECIAL SERVICES/ APPROVAL OF TEMPORARY EMPLOYMENT FOR STUDENT WORKERS FOR THE 2018-2019 SCHOOL YEAR

MOTION – Moved by Mr. Berding to approve the following:

D. Other Items for Board Action

1. Recommend approval of the following Board policies:
 - a. AA – School District Legal Status
 - b. BB – School Board Legal Status
 - c. BBBA – Board Member Qualifications
 - d. BBBB – Board Member Oath of Office
 - e. IGAD – Career-Technical Education
 - f. IGCH (Also LEC) – College Credit Plus
 - g. KKA – Recruiters in the Schools
 - h. LEC (Also IGCH) – College Credit Plus
2. Recommend approval of the following job descriptions:
 - a. Director of Special Services
 - b. Supervisor of Special Services
3. Recommend approval of the temporary employment of student workers for the 2018-19 school year. (The lists of student workers are presented in your packets for your review. Board approval is needed to ensure the Students are appropriately covered by Workers Compensation insurance.)

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter
Nays: None
Motion Carried: 5-0

18-89 APPROVAL OF MINUTES/APPROVAL OF FINANCIAL REPORTS FOR AUGUST 2018/ DONATIONS/DISPOSALS/APPROVAL OF 2018-2019 AMENDED APPROPRIATIONS RESOLUTION/APPROVAL TO AUTHORIZE THE TREASURER TO PAY AN INVOICE AGAINST A PURCHASE ORDER THAT HAS NOT BEEN PROCESSED IN ACCORDANCE WITH SECTION 5705.41 (D)/APPROVAL OF THE COMMUNITY REINVESTMENT AREA

(CRA) AGREEMENT WITH ARKU CONTINGENT UPON APPROVAL BY FAIRFIELD CITY COUNCIL

MOTION – Moved by Mrs. Shorter to approve the following:

TREASURER’S RECOMMENDATIONS AND REPORTS

A. Recommend approval of the minutes of the following meetings:

August 9, 2018 – Regular Board Meeting
September 6, 2018 – Regular Work Session Meeting

B. Recommend approval of the financial reports for the month of August 2018.

C. Recommend approval of the following donations:

1. A donation of ice cream treats valued at \$100 from Wal-Mart (Fairfield Township) to Fairfield North Elementary School.
2. A donation of \$7,750 from Fairfield Tempo Club to the Fairfield High School Music Department.
3. A donation of school supplies valued at \$500 from Waterford Retirement Community to the Fairfield City School District.
4. A donation of school supplies valued at \$1,500 from Express Scripts to the Fairfield City School District.
5. A donation of school supplies valued at \$300 from the Fairfield District Office Staff to the Fairfield City School District.
6. A donation of school supplies valued at \$7,000 from Jeff Wyler Fairfield Cadillac-Kia-Nissan to the Fairfield City School District.

Total donations for 2018: \$68,976.31

D. Recommend approval of the disposal of the following fixed assets:

<u>Tag Number</u>	<u>Description</u>	<u>Location</u>
33372	Iphone 65	Business Office
13847	Radio	Cincinnati Christian
17875	Radio	Cincinnati Christian
20020	VCR	Creekside Middle
20099	DVD Player	Creekside Middle
31499	Cell Phone	Creekside Middle
5814	Television	Crossroads Middle
31512	Iphone S	Curriculum
23046	Computer	East Elementary
31525	Iphone S	Latchkey
25215	Computer	South Elementary
25398	Computer	South Elementary
25399	Computer	South Elementary
25401	Computer	South Elementary

25873	Computer	South Elementary
25875	Computer	South Elementary
25884	Computer	South Elementary
25885	Computer	South Elementary
25958	Computer	South Elementary
25959	Computer	South Elementary
25960	Computer	South Elementary
25962	Computer	South Elementary
25963	Computer	South Elementary
25964	Computer	South Elementary
26295	Computer	South Elementary
26672	Computer	South Elementary
31516	Iphone S	South Elementary
31500	Cell Phone	Special Services
30210	Laptop	Technology

- E. Recommend approval of the 2018-2019 Amended Appropriations Resolution.
- F. Recommend approval to authorize the Treasurer to pay an invoice against the following purchase order that has not been processed in accordance with Section 5705.41(D):
1. Purchase order #3901727 – Kenneth W. Rhodus - \$6,725.00
(Maintenance Department – invoice dated before purchase order was put into place)
- G. Recommend approval of the Community Reinvestment Area (CRA) Agreement with Arku contingent upon approval by Fairfield City Council. (This agreement includes a five (5) year, 50% tax exemption with an annual payment to the District of \$6,585.)

SECOND – Seconded by Mr. Begley

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

COMMITTEE REPORTS

- A. Legislative Update – Balena Shorter – No report
- B. Butler Tech – Michael Berding

Mr. Berding read the following statement:

As you scan through the Transforming Lives newsletter, you will notice:

The Butler Tech Honor Guard presented the colors at the Reds game.

JEE Foods, a not-for-profit created by Butler Tech students at Ross High School, presented at the United Nations for a second time after winning the world cup at the SAGE global competition. SAGE stands for Students for the Advancement of Global Entrepreneurship.

Butler Tech had 1,729 work-based learning experiences through job shadowing, internships, co-ops, performances, etc. during the 2017-2018 school year. Great opportunities to gain work experience in the field of their choice. 3550 eight grade students visited the career labs.

The LeSourdesville Campus Ribbon Cutting Ceremony was Sept. 6th.

The Future Fair extravaganza at the LeSourdesville Campus is September 22 from 2-10 pm. All are invited. This event is put on by several local Chambers of Commerce and includes performance by the band “Naked Karate Girls” and a special drone light show to cap the evening. Don’t miss it!

The Sgt. Dulle 5k Memorial Walk/Run is September 23 in Lebanon.

I have also attached an upcoming events calendar with several shows happening at the new Event Center at the Fairfield Township campus.

The 2018 All Boards Meeting will be Tuesday October 9th starting at 5pm and will take place at the Butler Tech Public Safety Educational Center (PSEC) located at 5140 Princeton-Glendale Road Liberty Township, OH 45011. Please RSVP as soon as possible if you haven’t already.

Butler Tech CEO Jon Graft has been invited to the World Innovation Summit as the United States representative for the US model of Education Innovation. (I believe this will take place in NYC.)

C. Parks and Recreation Update – Carrie O’Neal – No report

D. Planning Commission – Brian Begley – No report

ANNOUNCEMENTS

September 27 – Business Advisory Council Meeting, 1:00 PM, FAB

September 28 – Mercy Health Appreciation Night at Varsity Football Game

September 29 – Mother/Son Dance, 7:00 PM – 9:00 PM, FHS Arena

October 4 – Board Meeting (Work Session), 6:30 PM, FAB Conference Room A

October 5 – Homecoming Parade, 5:30PM

October 6 – Homecoming Dance, 8:30 PM – 11:30 PM, FHS Arena

BOARD MEMBER COMMENTS

Mrs. O’Neal

She thanked East Elementary for the cookies and presentation. She thanked Ms. Mott for her unique talents.

Mrs. Shorter

She thanked East Elementary for their presentation.

BOARD MEMBER COMMENTS (continued)

Mr. Begley

He echoes the comments and is very impressed with the program at East.

Mr. Berding

He challenged the Moms to outdo the Dads for the Mother/Son Dance.

He thanked Mr. Smith and Mrs. Lane for speaking at the Fairfield Township Trustees Meeting.

Mr. Hare

He read the following statement:

We in the Fairfield City School District are fortunate to have so many talented students:

On September 11, I attended the countywide 9-11 memorial service in Hamilton. One of our high school band members, Dakota Lair, played Taps on the bugle to honor Butler County's First Responders and those who died as a result of the 9-11 attack. What a great musician he is and an even greater patriot.

Congratulations to William Bernard, our National Merit Semifinalist. We are so proud of your academic achievements.

I call the public's attention to the district's Quality Profile, which can be accessed on our website. It is full of information regarding academics, curriculum, our schools, our various departments, student leadership initiatives, parent-staff-community involvement, financial stewardship and much more. The QP goes way beyond the normal state report card information in presenting a picture of our district and community. It is a validation that Fairfield is a great place to live and raise kids.

18-90 EXECUTIVE SESSION

MOTION – Moved by Mr. Begley to recess to Executive Session at 7:32 pm to discuss the following:

The employment and discipline of public employees 121.22 (G) (1)

SECOND – Seconded by Mrs. Shorter

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O'Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The Board resumed the meeting at 8:15 pm.

FAIRFIELD CITY SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 20, 2018

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18-91 ADJOURNMENT

MOTION – Moved by Mr. Begley to adjourn the meeting.

SECOND – Seconded by Mrs. O’Neal

ROLL CALL – Ayes: Mr. Begley, Mr. Berding, Mr. Hare, Mrs. O’Neal & Mrs. Shorter

Nays: None

Motion Carried: 5-0

The meeting was adjourned at 8:16 pm by the President, Mr. Hare.

President

Attest: _____
Treasurer